



'To be passionate disciples of Jesus Christ making passionate disciples for Jesus.'

Position Title: CHILDREN'S MINISTRY COORDINATOR

Reports to: The Hebron Christian Reformed Church Council

Position Overview:

The Children's Ministry Coordinator of Hebron CRC will work alongside the Hebron CRC council and staff to develop and implement the vision, strategy and tactical elements for the programs, activities and educational aspects related to the Children's Ministry at Hebron Church. The Children's Ministry Coordinator is accountable to the Council in doctrine, life and duties. Supervision and support by Council will include provision of mentors, love, counsel, encouragement and assistance in the work of the Lord.

Specific Responsibilities:

- **Sunday morning children's program (Covenant Kids)**
 - Research and prepare Gospel focused teaching programs for Sunday morning Covenant Kids program. (Currently using The Gospel Project for kids)
 - Schedule teacher volunteers for the programming year.
 - Ensure all volunteers have completed police check and safe church training.
 - Provide necessary curriculum training for volunteer teachers.
 - Encourage, mentor and train older teens to become future teachers.
- **Annual Christmas Program**
 - Research and prepare annual Covenant Kids Christmas Program to be presented during a Sunday morning during the Advent Season.
 - Organize volunteers to help practice and implement Christmas Program.
- **Outreach Ministry**
 - Promote a vision for outreach and serve as a role model for witnessing for Jesus Christ.
 - Organize and implement multiple outreach programs throughout the year. Current outreach programs are:
 - Vacation Bible school (Summer Program)
 - Sports Camp (Summer program partnered with Scripture Union)
 - Annual Pumpkin Hunt (Fall outreach program)
- **Nursery**
 - Organize and schedule volunteers to provide child care Sunday mornings during service.
 - Ensure the cleanliness of the nursery and sanitation of the toys.
 - Ensure all volunteers have completed their police check and safe church forms.

- **1Nite Ministry**

- Promote the spiritual development of elementary-age children from both Hebron and the community through educational and relational ministries that encourage kids to love, learn, seek, and serve.
- Provide direction and support to the 1Nite volunteer leaders.
- Work with 1Nite Team to develop a theme and schedule of activities for the year
- Coordinate and/or lead a short Bible-based lesson for 1Nite meetings.
- Develop relationships and communicate regularly with parents of 1Nite Kids
- Plan family events to promote relational and spiritual growth within families (i.e. Kub Kar races, family movie nights, Christmas and Easter celebrations)

Other Duties

- Partner with parents in the ongoing task of raising children to know and serve the Lord.
- Work with the pastor and elders to conduct and/or plan training opportunities for Children's ministry leaders and volunteers.
- Attend bi-weekly staff meetings
- Perform other related duties and responsibilities assigned by the church pastor and elders as appropriate

Professional Qualifications:

- Ontario Teacher College certificate or ECE certificate is an asset

Personal & Leadership Qualifications:

- Demonstrate the fruit of a mature Christian who loves God and the Church
- Embody God's love and compassion through interaction with all people: parents, volunteers, church staff, church leaders and children.
- Demonstrate a gift for building relationships and fostering a healthy community within the church.
- Have good organizational and communication skills, being able to communicate well via email, texts and/or forms of social media
- Be able to recruit, inspire, coordinate and lead volunteer team members to use their God-given gifts to train our children.

Compensation:

- Volunteer with paid stipend

Expressions of interest can be sent to office@hebronchurch.ca along with a resume.